

20180914 - Sprint 1 Review Meeting Minutes

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Attendees: Adrian Rodriguez Carlos Vera Cristian Cepeda Julian Oscar Antonio Padilla Margaret Brisbane, Arleene Gomez

Start time: 10:00AM

End time: 12:30PM

After a show and tell presentation, the implementation of the following user stories were accepted by the product owners: All.

Since no explicit development was done, as per the instructions of the product team, no show and tell was done for features.

Instead, our current understanding of their system was showcased, and we received feedback for that. All tasks for sprint 1 were accepted, the ones that were not completed were moved to sprint 2.

Synopsis of meeting:

Arleene and Margaret went over our assignment, which at this point is to focus on the legislative process within the department in the county. We have tentative meetings with the Information Technology Department, the Water & Sewer Department, and Aviation.

Arleene went over a ton of legislative item types that are created within the Information Technology Department, and helped us refine our existing flowchart that was created from ☒ **ACDA-6** - Research and analyze uploaded flowcharts **DONE** .

In addition to this, the development team gained insights on the contents of an item, and how it's reflected when it becomes a memorandum.

The tasks that were moved to sprint 2 are the following:

- ☒ **ACDA-6** - Research and analyze uploaded flowcharts **DONE**
 - We decided that we needed to understand the flow more clearly, so we decided to keep this in progress.
- ☒ **ACDA-9** - Gather information about departments by meeting with them **DONE**
 - Gathering information about specific items within different departments was the clear direction the team had given us in regards to our next sprint.
- ☒ **ACDA-11** - Analyze previous matter example that passed **DONE**
 - Analyzing a previous matter example that passed is necessary to understand how an item transforms as it is created and refined up until it gets sent to the Mayor's office.
- ☒ **ACDA-14** - Research possible design patterns to apply **DONE**
 - Finding the appropriate design patterns or conventions we would be using for the software solution is still in progress.